

**Minutes of the Meeting of the Board of Trustees
Melrose Park Public Library
April 3, 2018**

I. Call to Order & Roll Call

The regular meeting of the board of Trustees, Melrose Park Public Library was called to order by President Zupinski at 6:30 p.m.

MEMBERS PRESENT: Trustee Alaimo, Trustee Cervone, Trustee Giuffre, Trustee Maiello, Trustee Modugno & President Zupinski

MEMBERS EXCUSED: Trustee Gustello

ALSO PRESENT: Executive Director, Cynthia Maiello Gluecklich; and Attorney Syracuse.

The Pledge of Allegiance was recited by all present.

II. Secretary's Report

A. Minutes and Communications

On a motion by Trustee Cervone seconded by Trustee Modugno it was resolved that the minutes from the meeting of **March 6, 2018** were approved.

When the question was called, a unanimous "Aye" vote resulted: **Motion carried**

B. Correspondence and Public Comment

None at this time

III. Treasurers Report

A. Approval of Accounts Payable

On a motion by Trustee Maiello, seconded by Trustee Zupinski, it was resolved that vouchers numbered **24017** through 24027 for **March 2018** in the amount of \$21,734.62 were approved.

When the question was called, a unanimous "Aye" vote resulted: **Motion carried**

B. Income/Expenditures Reports

Expenditures from the Village were not available at this time.

IV. Executive Director's Report: March

March Vendor/Business Meetings

- Bradford Systems
- Versatile
- WAVSTV (Video Surveillance/Cameras)

March Professional Meetings

- SWAN Circulation Advisory
- SWAN Quarterly
- SWAN Circ Users Group
- I with Jeffrey Linnert and Latrice Whitfield, Assistant to State Representative (78th District) Camille Lilly to discuss plans for a 2019 Kiddieland program

March Library Business

- The Melrose Park Public Library Policy was updated
- The Melrose Park Public Library Circulation Policy was updated
- The First of several planned SWAN Server/Enterprise upgrades occurred March 21.

Circulation / Technical Services April 2018 Board Report

See attached. Circulation/Technical Services statistics.

Adult Services: April 2018 Board Report

March 2018

Outreach, Meetings, & Professional Development

- Drop-offs were made by Adult Staff members to the Gottlieb Adult Day Care Program and to Victory Centre

Ongoing Projects

- Digitization of the Herald continues
- The Online Vertical File is being updated

Programming

- Triton College Tax Assistance Program
- Summer program performers and workshops have been planned /booked
 1. Community Event
 2. Dog show
 3. School of Rock: Performance/Music Workshop
 4. Trailside Museum: Owl program
 5. Magic Show
 6. Movie

Displays

- Julia created a Women’s History Month Display & Slideshow

Respectfully submitted,
Margaret Flanagan

Youth Services: April 2018 Board Report

March 2018

- **Monthly Programs** — We held all of our usual monthly programs again this month; *Lego Club, Master Makers, and Wacky Adventures*. In *Lego Club* this month, Joe had the kids construct spring themed creations. The kids were very creative this month and our display has gotten many compliments. One child made an amazing farm where rows of carrots were growing! In honor of Dr. Seuss’s birthday on March 2, we did our annual “*I Spy Dr. Seuss*” passive program. The kids who participated had to search around the Youth Services department to find the twenty hidden items around the room. When their form was completed they received a special treat. We had around twenty kids participate this year. The kids always love it when we do “I Spy”! Another passive program we did in March was our version of “*March Madness*”. Each week throughout the month, the kids got to vote for their favorite book match up.
- **Weekly Programs** — *ABC Adventures* has picked up attendance every week now that the warmer weather has arrived. We didn’t lose many patrons by moving this program to Wednesday morning after our hours changed.
- **February Outreach** — Donna did an outreach Storytime for Veteran’s Park District at Bataan Park.
- **Summer Programming** — We have most of programs planned for this summer. The theme for this summer is **Libraries Rock**. Once again, we are going to have some exciting Fantastic Friday programs. We intend to show our patrons just how we rock at MPPL!

Respectfully submitted,
Donna Powers

V. Attorney Report

- A. None at this time

Russell Syracuse

VI. New Business

- A. None at this time

VII. Old Business

- A. None at this time

VIII. Adjournment

On a motion by Trustee Cervone, seconded by Trustee Alaimo it was resolved that the Meeting be adjourned at 6:44 p.m.

When the question was called, a unanimous "Aye" vote resulted: **Motion carried**

Respectfully Submitted
Cynthia Maiello Gluecklich, Executive Director

Approved: Caula Modugno Secretary